



International Code Council

THIRTIETH COMMITTEE MEETING MINUTES

Off-Site Construction Tiny Houses Standard Consensus Committee

(IS-OSMTH)

(Committee approval pending)

The thirtieth meeting of the ICC Off-Site Construction Tiny Houses Standard Consensus Committee (IS-OSMTH) was convened on December 10, 2025 to continue the process of developing the ICC 1215 standard. The teleconference meeting was conducted through Teams.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

ICC staff member, Karl Aittaniemi called the meeting to order at 2:03 pm CT and welcomed all committee members and ICC staff. This thirtieth meeting of the committee is open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics, section 5.1.10 Representation of Interests in Council Policy CP #7 and CP #50 Antitrust provisions in the spirit of code of conduct. These documents are on ICC’s website under Corporate Governance.

- b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMTH with the following members registering attendance. Mr. Aittaniemi noted that 9 of 17 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

NAME	2025 IS-OSMTH COMMITTEE MEETING			
	#27 08/27/25	#28 09/10/25	#29 09/24/25	#30 12/10/25
Alex Ontiveros Aguilar [d]				X
Chase Browning [a]		X	X	
Mike Cheatham [b]	X	X	X	X
Zack Giffin [f]	X	X	X	X
Joshua Harmon [d]	X		X	
Caleb Knowles [a]	X	X	X	X
Kyle Kratzer [h]	X			X
Tracy Manchego-Baker [d]	X		X	X
Bill McKinney [h]				
Nick Mosely [a]	X	X	X	
Jon Paradine [h] chair	X	X	X	
Andreas Phelps [d]				
Sam Albrecht [h]	X	X	X	X
Jay Richards [h]	X	X		X
Abby Shank [d]	X	X	X	X
David Tompos Sr [c]	X	X	X	X

Brad Wiseman [d] v chair	X	X	X	X
Jeffrey Munsterteiger [b]	-	-	-	
TOTAL	13/17	11/17	12/17	11/18

Note: Jeffrey Munsterteiger was appointed to the committee in Oct 2025.

c. The previous meeting minutes were approved.

2. ICC Standard Development Process & Policies:

The OSMTH committee webpage provides public view of the latest news, meeting notices, meeting minutes and working documents. Minutes and committee documents are also posted to the committee ShareDrive folder.

3. Discussion of public comments:

The comments under consideration were the result of the formal 45-day posting of the First Draft to solicit input from the general public which concluded on Nov 24, 2025.

Mr. Wiseman accepted a motion to submit a request to ICC technical services staff for the creation of an abridged version of ICC 1215 that would contain only content associated for tiny houses. The content would be identical to ICC 1215 and would not require additional development time from the committee. The expected benefit of an abridged version would be to assist legislators as a basis in creating legislation specific to tiny houses. The motion passed 8 for – 3 against. Mr. Wiseman will prepare the request for submittal.

Mr. Wiseman explained that a copy of the First Draft that resides in the committee SharePoint folder will be available for committee members to input sidebar commentary next to the proposed or adjudicated revisions to improve efficiency in resolving the public comments. The official First Draft is retained by staff and revisions will be verified against the second committee action report when completed at the end of the adjudication process to create Public Comment Draft #1.

The second public input agenda reflecting the committee action to date is posted to the committee SharePoint and committee webpage for public consumption.

Next Meeting: The next meeting is scheduled for Wednesday December 17, 2025 at 2 pm CT. After the holidays, the next meeting will be scheduled for Wednesday January 7, 2026 at 2 pm to 4 pm CT and on a weekly basis thereafter until all public comments are considered.

4. Other Business:

5. Action Items & Adjournment

The action items from the meeting were summarized as follows:

<i>Submit abridged ICC 1215 request to ICC technical services staff</i>	<i>Wiseman</i>

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With no other questions or comments before the committee Mr. Wiseman adjourned the meeting at 4:06 pm CT.